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**STATE OF IOWA**  
**BOARD OF EDUCATIONAL EXAMINERS**  
**Grimes State Office Building – 400 East 14<sup>th</sup> Street**  
**Des Moines, Iowa 50319-0147**

**Minutes**

**February 5, 2004**

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Adjournment

1                                   **STATE OF IOWA**  
2                                   **BOARD OF EDUCATIONAL EXAMINERS**  
3                                   **Grimes State Office Building – 400 East 14<sup>th</sup> Street**  
4                                   **Des Moines, Iowa 50319-0147**

5  
6                                   **Motions**

7  
8                                   **February 5, 2004**  
9  
10

11   Anita Westerhaus moved, with a second by Judy Jeffrey, that the Board go into  
12   closed session for the purposes of discussing whether to initiate licensee  
13   disciplinary proceedings, pursuant to Iowa Code section 21.5(1)(d). **MOTION**  
14   **CARRIED UNANIMOUSLY.**

15  
16   Anita Westerhaus moved, with a second by William Haigh, that in **case number**  
17   **03-18**, the Board extend the 180-day deadline for issuance of the final decision,  
18   based upon delay in investigation due to the investigator's extended medical  
19   leave and prioritization of cases. Roll call vote: Aboud – yes; Carter – yes; Chen  
20   – yes; Haigh – yes; Jeffrey – yes; Paulsen – yes; Wellborn – yes; Westerhaus –  
21   yes; and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**

22  
23   William Haigh moved, with a second by Anita Westerhaus, that in **case number**  
24   **03-20**, the Board extend the 180-day deadline for issuance of the final decision,  
25   based upon delay in investigation due to prioritization of cases. Roll call vote:  
26   Aboud – yes; Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes; Paulsen – yes;  
27   Wellborn – yes; Westerhaus – yes; and Hathaway – yes. **MOTION CARRIED**  
28   **UNANIMOUSLY.**

29  
30   Jacqueline Wellborn moved, with a second by Anita Westerhaus, that in **case**  
31   **number 03-21**, the Board extend the 180-day deadline for issuance of the final  
32   decision, based upon delay in investigation due to the investigator's extended  
33   medical leave and prioritization of cases. Roll call vote: Aboud – yes; Carter –  
34   yes; Chen – yes; Haigh – yes; Jeffrey – yes; Paulsen – yes; Wellborn – yes;  
35   Westerhaus – yes; and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**

1 Anita Westerhaus moved, with a second by Jacqueline Wellborn, that in **case**  
2 **number 03-22**, the Board extend the 180-day deadline for issuance of the final  
3 decision, based upon delay in investigation due to the investigator's extended  
4 medical leave and prioritization of cases. Roll call vote: Aboud – yes; Carter –  
5 yes; Chen – yes; Haigh – yes; Jeffrey – yes; Paulsen – yes; Wellborn – yes;  
6 Westerhaus – yes; and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**

7  
8 William Haigh moved, with a second by Jacqueline Wellborn, that in **case**  
9 **number 03-23**, the Board extend the 180-day deadline for issuance of the final  
10 decision, based upon delay in investigation due to the investigator's extended  
11 medical leave. Roll call vote: Westerhaus – yes; Wellborn – yes; Paulsen – yes;  
12 Jeffrey – yes; Haigh – yes; Chen – yes; Carter – yes; Aboud – yes; and Hathaway  
13 – yes. **MOTION CARRIED UNANIMOUSLY.**

14  
15 John Aboud moved, with a second by Brian Carter to approve the January 16,  
16 2004, minutes, as distributed. **MOTION CARRIED UNANIMOUSLY.**

17  
18 John Aboud moved, with a second by Ying Ying Chen, to file under Notice of  
19 Intended Action the proposed changes to the K-6 and 7-12 reading  
20 endorsements in Chapter 14 that increase the required number of semester  
21 hours from 20 to 24 and add greater clarity to the requirements to  
22 communicate better what reading teachers must know and be able to do. Roll  
23 call vote: Aboud – yes; Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes;  
24 Paulsen – yes; Wellborn – yes; Westerhaus – yes; and Hathaway – yes. **MOTION**  
25 **CARRIED UNANIMOUSLY.**

26  
27 John Aboud moved, with a second by Tom Paulsen, that **in PFW 04-01**, Nancy  
28 L. Roe, the Board deny the Petition for Waiver. Roll call vote: Westerhaus –  
29 yes; Wellborn – yes; Paulsen – yes; Jeffrey – yes; Haigh – yes; Chen – yes; Carter  
30 – yes; Aboud – yes; and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**

1                                   **STATE OF IOWA**  
2                                   **BOARD OF EDUCATIONAL EXAMINERS**  
3                           **Grimes State Office Building – 400 East 14<sup>th</sup> Street**  
4                                   **Des Moines, Iowa 50319-0147**

5  
6                                   **Minutes**  
7                                   **February 5, 2004**  
8

9   The Board of Educational Examiners held its monthly meeting on February 5,  
10 2004. Board Chair Peter Hathaway called the meeting to order at 8:34 a.m.  
11 Members attending were John Aboud, Brian Carter, Ying Ying Chen, William  
12 Haigh, Peter Hathaway, Judy Jeffrey, Thomas Paulsen, Jacqueline Wellborn  
13 and Anita Westerhaus. Also in attendance were Dr. Anne Kruse, Executive  
14 Director of the Board; Christie Scase and Jeanie Vaudt, Assistant Attorneys  
15 General and legal counsel to the Board; Barbara Hendrickson, Board Secretary;  
16 and other visitors. Board Members Jean Seeland and Veronica Stalker were  
17 unable to attend the meeting.

18  
19 Anita Westerhaus moved, with a second by Judy Jeffrey, that the Board go into  
20 closed session for the purposes of discussing whether to initiate licensee  
21 disciplinary proceedings, pursuant to Iowa Code section 21.5(1)(d). **MOTION**  
22 **CARRIED UNANIMOUSLY.**

23  
24 The Board reconvened into open session at 8:51 a.m.

25  
26 Anita Westerhaus moved, with a second by William Haigh, that in **case number**  
27 **03-18**, the Board extend the 180-day deadline for issuance of the final decision,  
28 based upon delay in investigation due to the investigator's extended medical  
29 leave and prioritization of cases. Roll call vote: Aboud – yes; Carter – yes; Chen  
30 – yes; Haigh – yes; Jeffrey – yes; Paulsen – yes; Wellborn – yes; Westerhaus –  
31 yes; and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**

1 William Haigh moved, with a second by Anita Westerhaus, that in **case number**  
2 **03-20**, the Board extend the 180-day deadline for issuance of the final decision,  
3 based upon delay in investigation due to prioritization of cases. Roll call vote:  
4 Aboud – yes; Carter – yes; Chen – yes; Haigh – yes; Jeffrey – yes; Paulsen – yes;  
5 Wellborn – yes; Westerhaus – yes; and Hathaway – yes. **MOTION CARRIED**  
6 **UNANIMOUSLY.**

7  
8 Jacqueline Wellborn moved, with a second by Anita Westerhaus, that in **case**  
9 **number 03-21**, the Board extend the 180-day deadline for issuance of the final  
10 decision, based upon delay in investigation due to the investigator's extended  
11 medical leave and prioritization of cases. Roll call vote: Aboud – yes; Carter –  
12 yes; Chen – yes; Haigh – yes; Jeffrey – yes; Paulsen – yes; Wellborn – yes;  
13 Westerhaus – yes; and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**

14  
15 Anita Westerhaus moved, with a second by Jacqueline Wellborn, that in **case**  
16 **number 03-22**, the Board extend the 180-day deadline for issuance of the final  
17 decision, based upon delay in investigation due to the investigator's extended  
18 medical leave and prioritization of cases. Roll call vote: Aboud – yes; Carter –  
19 yes; Chen – yes; Haigh – yes; Jeffrey – yes; Paulsen – yes; Wellborn – yes;  
20 Westerhaus – yes; and Hathaway – yes. **MOTION CARRIED UNANIMOUSLY.**

21  
22 William Haigh moved, with a second by Jacqueline Wellborn, that in **case**  
23 **number 03-23**, the Board extend the 180-day deadline for issuance of the final  
24 decision, based upon delay in investigation due to the investigator's extended  
25 medical leave. Roll call vote: Westerhaus – yes; Wellborn – yes; Paulsen – yes;  
26 Jeffrey – yes; Haigh – yes; Chen – yes; Carter – yes; Aboud – yes; and Hathaway  
27 – yes. **MOTION CARRIED UNANIMOUSLY.**

28  
29 John Aboud moved, with a second by Brian Carter to approve the January 16,  
30 2004, minutes, as distributed. **MOTION CARRIED UNANIMOUSLY.**

31  
32 Board Chair Peter Hathaway announced that Board Member Dr. Veronica  
33 Stalker had, with regret, submitted her resignation from the Board, effective

1 immediately, citing her many responsibilities. Members paid tribute to Dr.  
2 Stalker's invaluable service, lauding her perspective, fairness and wisdom.

3  
4 Board Member John Aboud expressed concern over the University of Northern  
5 Iowa's closure of the Iowa Office for Educator Development. Judy Jeffrey briefly  
6 explained the situation. Teachers with mentors currently in the program will be  
7 allowed to continue, and the National Board certification process itself, with  
8 funding for registration fees and stipends, will continue in Iowa. Funding for  
9 the support system through UNI's office will not.

10  
11 Mr. Aboud also suggested including the Board's website, address and telephone  
12 number on the back of the wallet-sized card that accompanies each new  
13 license. This would enhance the Board's visibility with its constituents. Board  
14 Chair Peter Hathaway proposed adding the teacher licensure information  
15 telephone number. Executive Director Dr. Anne Kruse said options would be  
16 explored.

17  
18 Board Member Tom Paulsen was asked to speak at a four-state regional student  
19 teaching conference for agriculture teachers in Missouri, which was later  
20 cancelled due to budgetary and other issues. In addressing what it means to  
21 him to be an agriculture teacher, he planned to include the importance of  
22 ethics. The student president of the organization enthusiastically supported his  
23 idea, which Mr. Paulsen then recognized as truly filling a need. He now plans  
24 to speak at the next conference, part-way through the student teaching  
25 experience. Board members mentioned past presentations and potential  
26 opportunities for future ones to keep ethics at the forefront.

27  
28 Board Chair Peter Hathaway asked if there were any public comments. There  
29 were none.

30  
31 Executive Director Dr. Anne Kruse reported on a number of issues:

32 1) She recommended that, as in the past, there be no February meeting, due to  
33 time constraints.

2) Earlier in the week, she had attended a conference on alternative licensure in conjunction with the Transition to Teaching grants. Iowa has not obtained this funding because the teacher preparation institutions have no programs in place, although administrative rules are in place. She spoke there with Dr. Robert Ristow of Davenport's St. Ambrose University, who said that, although there is interest in designing an alternative preparation program, such an undertaking would shift significant funding from the traditional preparation curriculum to put it in place. The conference theme advocated no lowering of requirements for alternative programs, while presentations otherwise addressed lowering barriers by making routes to licensure quicker and cheaper. Polarization was evident. The trend in programs contains these elements: a bachelor's degree, content mastery (assessed via a test or G.P.A.), on-the-job training in teaching full time, completed coursework, and participation in mentor and induction. Verification of content mastery is most important, which is followed by classroom entry as the teacher of record. Iowa's program differs with a preliminary screening, 12 summer credit hours, a classroom internship, then finishing up [with 12 more summer credit hours]. Dr. Kruse said that, traditionally, secondary teachers are in short supply throughout the nation, which helps explain the content mastery focus of other states' programs. Graduates of alternative programs are sometimes targeted to go into difficult areas, such as those of low socio-economic status. Conference speaker Dr. C. Emily Feistritzer advocated that alternative preparation programs not target all areas, which often results in suburban placements, where teachers are not needed, but, rather, target those areas where teachers really are needed.

Board Member Judy Jeffrey attributed Iowa institutions' lack of initiative in developing a program to current economic conditions and to resources via revision of their respective teacher preparation program as a result of performance licensure and the new program approval rules. They are heavily focused on putting together those assessment systems. Iowa is also an exporter of teachers; the institutions see no great need for alternative

1 preparation. Ms. Jeffrey mentioned that the Department of Education has  
2 encouraged an out-of-state institution, which is going to locate its  
3 headquarters in Iowa, to consider program approval first in alternative  
4 preparation, considering it a niche not yet filled by Iowa institutions.

5  
6 Dr. Kruse acknowledged that there are states that have needs for a quicker  
7 entrance into the teaching profession, underscoring the rationale for  
8 alternative routes to licensure. Some states, however, may be moving too  
9 fast, thereby eroding quality, and they may not have an alternative program  
10 comparable to traditional curriculum, although they are striving to maintain  
11 equivalency. Three representatives of the U.S. Department of Education  
12 (USDE) attended the conference, and the USDE has accepted alternative  
13 routes as “highly qualified.” Proponents of alternative licensure were also at  
14 the meeting.

- 15 3) The Board of Educational Examiners is marking its 15<sup>th</sup> year. The Board  
16 will invite former members to join them in a celebratory reunion dinner the  
17 evening before the June 25 board meeting in Cedar Rapids.
- 18 4) The previous morning Dr. Kruse had made a 15-minute presentation to the  
19 joint House and Senate on the Praxis II Report and the misconduct reporting  
20 rules, followed by 45 minutes of questions. She reported to them that the  
21 Board was split on the testing issue and had not made a decision.  
22 Legislators were supportive of the Board’s focus and emphasis on ethics, its  
23 efforts to reduce and sanction any and all activity not acceptable to the  
24 Board. In the afternoon, accompanied by Board Chair Peter Hathaway, she  
25 met with the education appropriations committee, explaining the proposed  
26 rules on fee increases. The Board has no pre-filed bills this session.
- 27 5) Next week Dr. Kruse will send to the teacher preparation institutions a  
28 survey requested by the Board, through which the schools will verify their  
29 efforts to attest to students’ content competency. Dr. Kruse will supply their  
30 data and a summary chart. Ms. Jeffrey stated that the program approval  
31 process is the statutory responsibility of the State Board of Education, and it  
32 is a very rigorous procedure. Mr. Hathaway responded that any difference of  
33 opinion on the Board did not deal directly with the colleges of education, but



1 was a consequence of test results in certain content areas. Ms. Jeffrey  
2 replied that there was difference of opinion on that, as well, and that the  
3 institutions were acting to respond to the unexpected and disappointing  
4 scores in content areas. She stated, moreover, that she receives no  
5 complaints on the content knowledge of teachers entering the classroom.  
6 She said it was important, at this point, that Iowa teachers not be  
7 characterized as not having content knowledge.

8  
9 The Board considered proposed rules for changes to the K-6 and 7-12 reading  
10 endorsements. The recommended rules place greater emphasis on quality  
11 reading instruction and assessment and on meeting the needs of a wide range  
12 of learners in today's changing population. There was some discussion of  
13 whether the proposed rules, if approved, should run concurrently with, or  
14 should replace, the rules now in effect. The Board agreed to publish the  
15 proposed rules in the concurrent format presented and make changes, if any,  
16 following notice and hearing. John Aboud moved, with a second by Ying Ying  
17 Chen, to file under Notice of Intended Action the proposed changes to the K-6  
18 and 7-12 reading endorsements in Chapter 14 that increase the required  
19 number of semester hours from 20 to 24 and add greater clarity to the  
20 requirements to communicate better what reading teachers must know and be  
21 able to do. Roll call vote: Aboud – yes; Carter – yes; Chen – yes; Haigh – yes;  
22 Jeffrey – yes; Paulsen – yes; Wellborn – yes; Westerhaus – yes; and Hathaway –  
23 yes. **MOTION CARRIED UNANIMOUSLY.**

24  
25 The Board recessed from 9:59 a.m. to 10:13 a.m.

26  
27 Licensure Consultant Dr. Gary Borlaug presented for first reading proposed  
28 changes to the driver education requirements. There are not 15 semester hours  
29 of material available in specific driver education course work, and the extra  
30 course work results in unnecessary expense in time and money for applicants.  
31 The proposal would adjust the requirements to be in line with what is available  
32 to be taught.

1 The Board listened to an account of the efforts and accomplishments of the  
2 Leadership Partnership. Judy Jeffrey of the Iowa Department of Education  
3 highlighted segments of the history of the group, beginning with the State  
4 Board of Education's establishment of a state educational leadership  
5 partnership in 1999. Accompanied by handouts, Dr. Troyce Fisher of the  
6 School Administrators of Iowa (SAI) related information on those initiatives and  
7 recommendations on which SAI has been very active, particularly mentoring  
8 and induction, superintendent and principal evaluations, and a leadership  
9 academy or center. She stated that the systems approach to the principal  
10 evaluation was selected by the National Association of Elementary School  
11 Principals as one of the five best in the country. Susan Fischer of the Board of  
12 Educational Examiners (BoEE) reported on some of what the Board has effected  
13 as a direct result of the work of the Leadership Partnership, especially rule  
14 changes dealing with standards for administrators. Current discussion  
15 includes professional development for administrators, while alternative  
16 certification was an issue that the BoEE decided no longer to pursue.

17  
18 Nancy L. Roe asked for reconsideration of the denial of her previous request  
19 (PFW 03-22) for waiver of the academic content requirements for obtaining a  
20 medial specialist endorsement. She holds a standard license with the  
21 endorsement for secondary English and was recently issued a Class B (two-year  
22 conditional) license as a school media specialist. She has the following  
23 experience: two years as an 8<sup>th</sup> grade English teacher (1973-75); fourteen years  
24 as a librarian at the Mt. Ayr Public Library (1987-2001), including nine years as  
25 library director; one year as a monitor of the computer lab at the Mt. Ayr school  
26 district junior-senior high school (2001-02); and one year as library aide,  
27 keyboard instructor, and CCC lab monitor at the Mt. Ayr district elementary  
28 school (2002-03). She is currently serving as library media specialist for grades  
29 kindergarten through sixth in the Mt. Ayr District. Ms. Roe has completed none  
30 of the prerequisite coursework. She recently contacted the practitioner  
31 preparation institutions in Iowa that offer a program for medial specialists. The  
32 University of Northern Iowa has refused to accept her prior course work or  
33 experience to waive any of the course work for their program; the University of

1 Iowa offers a program only at the graduate level. All of the online programs Ms.  
2 Roe investigated would require some in-person participation, which made the  
3 programs prohibitive to her. The Board does believe, however, that to the  
4 degree that Ms. Roe's prior academic courses and experience have provided her  
5 with knowledge in the content areas required for this endorsement, a portion of  
6 the course hours covering specific subject matter may be waived. The Board,  
7 therefore, instructed Board staff to engage in a review of Ms. Roe's academic  
8 transcripts and prior experience with an eye toward accepting the prior course  
9 work and experience as credit toward qualifying for the media specialist  
10 endorsement. John Aboud moved, with a second by Tom Paulsen, that  
11 **in PFW 04-01**, Nancy L. Roe, the Board deny the Petition for Waiver. Roll call  
12 vote: Westerhaus – yes; Wellborn – yes; Paulsen – yes; Jeffrey – yes; Haigh –  
13 yes; Chen – yes; Carter – yes; Aboud – yes; and Hathaway – yes. **MOTION**  
14 **CARRIED UNANIMOUSLY.**

15  
16 Executive Director Dr. Anne Kruse said that a trend exists among other states  
17 to conduct background checks on those applying for licensure renewal. She  
18 reminded the Board that those with a permanent professional license, however,  
19 do not renew. Board Chair Peter Hathaway believed that egregious violations  
20 that would affect continued employment as a teacher would not be secret. The  
21 Board's consensus was not to conduct routine background checks on those  
22 renewing their licenses.

23  
24 The Board recessed for lunch at 11:34 a.m. and reconvened at 12:16 p.m.

25  
26 The Board continued its look at priorities. Communication with constituent  
27 groups and organizations, particularly dissemination of information on ethics,  
28 was emphasized. Information was repeated that SAI and the Iowa Association  
29 of School Boards (IASB) have an ethics portion on the agenda of their respective  
30 upcoming conferences.

31  
32 The Board indicated renewed interest in having their biographical sketches on  
33 the Board's website. Those are ready for final approval by board members.

1 Those board members preferring not to have a paragraph citing their  
2 credentials on the website will communicate that to Executive Director Dr.  
3 Anne Kruse. The names, professional positions and hometowns of the board  
4 members will be put on the website in the meantime. Dr. Kruse also apprised  
5 the Board that stationery with board members' names on it has been specially  
6 designed.

7

8 The Board agreed not to require an ethics component to licensure renewal.  
9 Members preferred approaching ethics from a positive, professional stance and  
10 communicating the information in a difference fashion.

11

12 The Board did not discuss a student teaching license, but, rather, Board Chair  
13 Peter Hathaway requested from staff a draft of possible rules.

14

15 There being no further business, Board Chair Peter Hathaway adjourned the  
16 meeting at 12:33 p.m.